

Your LINK for improving health and social care

www.themedwaylink.co.uk



18 June 2009

Medway LINK Coordinating Team

**You are invited to a meeting of the Medway LINK Coordinating Team
to be held at 10.30am – 12.30pm on Wednesday, 1 July 2009
in the Mayors Parlour, The Brook Theatre, Old Town Hall, Chatham, Kent,
ME4 4SE**

(Map attached, lift available at venue, disabled and other public parking at rear)

Agenda

1. Welcome and apologies for absence
2. To confirm as a correct record the minutes of previous meeting held Wednesday, 6 May 2009 **Attachment A**
3. To confirm as a correct record the draft minutes of Annual General Meeting held on Wednesday, 3 July 2009 **Attachment B**
4. Progress Report from LINK Development Workers, to include:
 - a. Recruitment update
 - b. Appointment of moderating panel members, authorised visitors and LINK representatives on outside organisations **Attachment C**
 - c. Work programme development
 - d. Publicity (Proposals: Google Website / Medway Messenger)
 - e. Community Engagement
5. Financial report of LINK's Expenditure Up to end of June 2009 **Attachment D**
6. Diversity Monitoring Report **Attachment E**
7. Proposed Medway LINK 'Declaration of Interest' form for agreement by Coordinating Team **Attachment F**
8. Proposal to change distribution of Medway LINK Bulletin from fortnightly to Monthly
9. Proposal to sponsor Health Action Charity Organisation Conference
10. Date of next Coordinating Team Meeting

Central Office

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