



24 March 2009

**You are invited to a meeting of the Medway LINK Coordinating Team
to be held at 2.00pm – 4.00pm on Wednesday, 1 April 2009
in the Mayor's Parlour, The Brook Theatre, Old Town Hall, Chatham, Kent, ME4 4SE
(Map attached, lift available at venue, disabled and other public parking at rear)**

Agenda

1. Welcome and apologies for absence
2. To confirm as a correct record the minutes of the previous meeting held on Wednesday, 4 March 2009 **Attachment A**
3. Matters arising
4. Progress Report from LINK Development Workers **Attachment B**
 - a. Recruitment update
 - b. Annual Health Check commentary
 - c. Appointment of moderating panel members, authorised visitors and LINK representatives on outside organisations
 - d. Work programme development
 - e. Publicity
5. Governance **Attachment C**
 - a. Code of conduct
 - b. Procedure for appointing 'authorised visitors' **Attachment D**
6. Programme of Community Engagement Events – 2009 / 2010
7. Arrangements for LINK Annual General Meeting
8. Report of meeting of Medway Council's Health and Adult Social Care Overview and Scrutiny Committee
9. Financial report of LINK's expenditure for period ended 31 March 2009
10. Date of next Coordinating Team meeting: 2.00pm – 4.00pm Wednesday, 6 May 2009

Central Office

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Local Office

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