



Medway LINK Coordinating Team

**You are invited to a meeting of the Medway LINK Coordinating Team
To be held at 2.00pm – 4.00pm on Tuesday, 27 October 2009
in the Cavalier Suite, King Charles Hotel, Brompton Road, Gillingham, Kent ME7 5QT
(Map attached, ground floor venue, disabled and other free public parking in venue grounds)**

A G E N D A

1. Welcome and apologies for absence
2. To confirm as a correct record the minutes of previous meeting held Wednesday, 2 September 2009 Attachment A
3. To receive an update of Moderating Panel Meeting held Thursday, 1 October 2009 Attachment B
4. Progress Report from LINK Development Workers, to include:
 - a. Update on Coordinating Team selection events
 - b. Recruitment Update
 - c. Work Programme / Project Update Attachment C
 - e. Enter & View Training Update
 - f. Publicity Attachment D/E
 - g. Community Engagement
 - h. Arrangement for Quarterly Event
5. Financial report of LINK's expenditure up to end of September 2008 Attachment F
6. Diversity Monitoring Report Attachment G
7. Website Reports Attachment H
8. Proposal to sponsor HACO Conference Update
9. Performance Review of Host – 24 September 2009 Update Attachment I
10. Patient, Community & Public Involvement Group at NHS Medway and the Medway LINK Attachment J
11. Date of Next Coordinating Team Meeting

